

Guidance : If an applicant does not demonstrate they meet any mandatory requirements and/or the relevant experience required for the role you are not required to complete the scoring.
Any priority applicants, who meet the minimum shortlisting benchmark, must be invited to interview.

Candidate : 1 = Not demonstrated 4 = Acceptable demonstration 7 = Outstanding demonstration
 2 = Minimal demonstration 5 = Good demonstration
 3 = Moderate demonstration 6 = Strong demonstration

Job Title and Job Code:
Shortlisting Panel Names:

Candidate ID:
Priority Status:

	Score	Score	Score	Score	Score	Score	Score	Score	Score	Score	Score	Score	Score	Score	Score	Score	Score	Score	Score	Score	Score	Score	Score
Experience	Enter criteria 1 from PS																						
	Enter criteria 2 from PS																						
	Enter criteria 3 from PS																						
	Enter criteria 4 from PS																						
	Enter criteria 5 from PS																						
Behaviour -	Enter criteria 1 from PS																						
	Enter criteria 2 from PS																						
	Enter criteria 3 from PS																						
	Enter criteria 4 from PS																						
	Enter criteria 5 from PS																						
Technical -	Enter criteria 1 from PS																						
	Enter criteria 2 from PS																						
	Enter criteria 3 from PS																						
	Enter criteria 4 from PS																						
	Enter criteria 5 from PS																						
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%

Interview D Once completed please email this form to your recruitment lead, who will schedule your interviews.
Please note hiring managers are responsible for booking a room, any equipment required and ensuring reception are aware you have guests.

Invite to Interview (Yes/No):
Interview Date:
Test Time (if applicable):
Interview Time:

Interview Location:
Room:
Test/Presentation Details:
Interview Panel Names: